

# Job Description

## Show Associate Producer

POSITION TITLE:

Show Associate Producer

REPORTS TO:

Executive Producer

DIRECT REPORTS:

N/A

**About OutKick:**

*OutKick* is a fearless digital media property that provides an alternate voice to typical sports coverage to a growing national following. Recently acquired by Fox Corporation, the *OutKick* audience is growing exponentially across digital and social channels.

**You:**

*OutKick* is looking for an Associate Producer to help to assist with livestream content and shows. You will be a multitasker who thrives under pressure to ensure deadlines are met. The ideal candidate also has experience producing live studio or field production across broadcast, cable or livestream . This role requires you to work on multiple projects at once with the ability to manage them yourself while never compromising the level of quality and creativity.

**Where:**

*OutKick* is headquartered in Nashville, TN. Ideally this position would be in the Nashville area, but we are willing to accept remote candidates.

**Responsibilities:**

- Oversee and producing livestream content
- Coordinate with talent on scheduling, guests and editorial needs
- Work alongside team to develop program concepts, ideas and directions
- Supervise lighting, tech and audio
- Ensure video segments are in correct order
- Actively pitching creative ideas to increase engagement

**Experience/Skills/Qualifications:**

- 3+ years of experience in broadcast, cable or streaming production
- Technical knowledge to understand the aspects of the production and ability to assist as needed
- Ability to multitask several shows and ensure all deadlines are met
- Excellent communications skills to assist with crew, talent and clients

- Ability to work flexible hours including weekends and travel for remote shoots
- Ability to work collaboratively with a team, independently, and under close direction
- Team player and cross-functional skills/knowledge to cover other areas, as needed